

The Organizational Meeting for the Year 2012 was held by the Town Board of the Town of Moreau on January 3, 2012 in the Town of Moreau Office Building, 61 Hudson Street, South Glens Falls, New York.

Supervisor Jenkins called the meeting to order at 7:00 p.m.

The Town Clerk called the roll.

**Town Board Members Present**

Robert J. Vittengl, Jr.	Councilman
Gina LeClair	Councilwoman
Todd Kusnierz	Councilman
Preston Jenkins	Supervisor

**Town Board Members Absent**

Bob Prendergast	Councilman
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**Also Present:** Jeanne Fleury, Town Clerk; Steve Gram, Recreation Director; Paul Joseph, Highway Superintendent; Reed Antis, Alternate Member on the Town Planning Board and Town Resident

Supervisor Jenkins welcomed everyone to the meeting and asked those present to turn off or put on vibrate all electronic communication devices.

The Town Clerk read resolutions #1 through #45 on the agenda for the meeting.

A motion was made by Councilwoman LeClair and seconded by Councilman Kusnierz to waive the reading of the salaries listed in resolution #2.

Vote resulted in 4 Ayes, 0 Noes and 1 Absent

Councilman Kusnierz referred to resolution #12, which authorizes the supervisor to sign various contracts with entities and he noted that one of our not-for-profits, namely the Moreau Community Center, was listed and he asked if there was going to be a public hearing on the 2012 contract between the Town of Moreau and the Moreau Community Center A/K/A Civic Center of Moreau, Inc. He was told that public hearings haven't normally been held on the Moreau Community Center contracts. He mentioned that we haven't normally held public hearings on the Fire Company Contracts and we are holding one this year and he was told that we have always held public hearings on the Fire Company Contracts.

Councilman Kusnierz noted in resolution #12 that one of the contracts listed was with Bartlett, Pontiff, Stewart & Rhodes and since one of their principals is no longer with their firm, that the Town has dealt with for a number of years, he asked if the Town Board was going to send out RFP's to other law firms.

Supervisor Jenkins said he wasn't opposed to doing this. He discussed their contract terms and fees with them and he indicated to them that the Town Board may go out with RFP's.

Councilman Kusnierz stated for the record that he was perfectly satisfied with Bartlett, Pontiff, Stewart & Rhodes and they have done a good job for the Town, but the board couldn't go wrong with sending out RFP's, while the opportunity is here, to see if the taxpayer's can benefit from it.

No objections were raised to sending out RFP's.

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Councilman Kusnierz referred to resolution #15 that authorizes highway purchases relating to repairs to equipment to be purchased without prior Town Board approval up to \$1,000.00, but subject to being competitively priced. He thought that it was only for emergency repairs and this resolution doesn't read that way.

It was the consensus of the board that it should read "for emergency repairs".

Supervisor Jenkins said that he would like the Personnel Committee to take a look at issues regarding part-time employees. There are two people who were hired prior to January 2005. He said they talked a year ago about grandfathered part-time employees and there is one, a Town Justice who is still on health insurance. He said the Personnel Committee should come back to the full board with some ideas on what we should do about this. He said the question is: Is somebody considered terminated from service if they go from one election to the next? They said before that because he didn't have a break in service he was still eligible for it. They should at least discuss it again. He doesn't run for election in 2012, but if the board was going to change anything they should do that in 2012.

Councilman Kusnierz said he has strong feelings on that.

Supervisor Jenkins also stated that there was another issue about retired employees and Medicare payments. He said that some are making zero payments and get a refund from us for it and some don't have to make any Medicare payments. It is getting very expensive. It is up to \$1,200 a year now. They should look into these issues too.

Supervisor Jenkins noted that Bartlett, Pontiff, Stewart & Rhodes should be deleted from resolution #36.

It was also noted that the hourly rate of \$170 for Lewis & Greer needs to be confirmed.

A motion was made by Councilwoman LeClair and seconded by Councilman Kusnierz to approve resolutions #1 through #45 as follows:

Roll call vote resulted as follows:

Councilwoman LeClair	Yes
Councilman Kusnierz	Yes
Councilman Vittengl	Yes
Councilman Prendergast	Absent
Supervisor Jenkins	Yes

1. Resolution setting 2012 salaries for elected officials:

Supervisor	\$45,076.00
Councilpeople (each)	\$10,800.00
Town Justice (each)	\$25,425.00
Town Clerk	\$40,194.00
Highway Superintendent	\$50,430.00

2. Resolution setting the following respective annual salaries (52 Week) or hourly rate, as approved in the 2012 Budget except as otherwise provided under Town Law, Civil Service Law, or other applicable law, rule, or agreement.

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Wayne A. Bruce	Special Police Officer as needed	\$13.48 hour
Jeanne Fleury	Receiver of Taxes and Assessments Records Management Officer Registrar of Vital Statistics – [1/2 Birth & Death Certificate Filing Fees in accordance with NYS Public Health Law Section 4173(3)]	\$ 7,822.00 \$ 911.00
Margaret Jenkins	Assessor  (10/01/07-9/30/13) (FLSA EXEMPT)**	\$46,194.00
Linda Blackburn	Assessment Clerk	\$27,142.00
Helen Potter	Crossing Guard – Part-Time (Moreau)	\$10.20 hour
Mary Wood	Substitute Crossing Guard	\$10.20 hour
John Hayes	Substitute Crossing Guard	\$10.20 hour
Joel Nolin	Substitute Crossing Guard	\$9.49 hour
John Helwig	Crossing Guard Part-Time (Tanglewood)	\$10.20 hour
Stephen Gram	Recreation Director	\$42,151.00
Frank Joseph Patricke	Building Inspector/Code Enforcement Officer	\$49,394.00
Duane Miller	Assistant Building Inspector/Code Enforcement Officer	\$33,450.00
Kathy Perez	Building Inspector's Clerk	\$28,359.00
Theodore Monsour	Cleaner, Part-Time	\$10.78 hour
Francine Thibodeau	Principal Account Clerk/Typist/Bookkeeper	\$40,839.00
Rudolph Klick	Part-Time Account Clerk	\$12.16 hour
Lori Pike	Clerk Full-Time Court	\$32,225.00
Colleen Nichols	Clerk Full-Time Court	\$35,270.00
Jody Munger	Clerk Part-Time Court	\$10.20 hour

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Suzanne MacMore	Clerk Part-Time Court	\$10.20 hour
Ron Belisle	Clerk Part-Time Court	\$10.71 hour
Court officer	Thomas Geraghty	\$13.40 hour
Bruce Abare	Laborer Transfer Station	\$15.10 hour
Harold Coombs	Laborer Transfer Station Part-Time	\$11.71 hour
Royce Pixley	Laborer Transfer Station Part-Time	\$11.71 hour
Nancy Ryan	Senior Clerk Transfer Station	\$14.55 hour
Helen Potter	Clerk Part-Time Transfer Station	\$11.04 hour
Jesse Fish	Water Superintendent District 1	\$ 1,350.00
	Water Superintendent District 2	\$13,052.00
	Water Superintendent District 3	\$ 2,250.00
	Water Superintendent District 4	\$ 9,901.00
	Water Superintendent District 5	\$ 1,350.00
	Water Superintendent District 6	\$15,752.00
	Sewer District 1 Superintendent	\$ 1,350.00
	Total	\$45,005.00
Earl Ruff	Water/Sewer Department Superintendent As Needed	\$17.16 hour
Cynthia Charpentier	Water Meter Reader	\$12.24 hour
Christine Clifton	Water Meter Reader	\$12.24 hour
Denise Jones	Water Meter Reader	\$12.24 hour
Pamela A. Vaillancourt	Water Meter Reader	\$12.24 hour
Linda Blackburn	Water Meter Reader	\$12.24 hour
Jeremy Tripp	Laborer	\$13.37 hour
Bruce Siergiey	Laborer	\$12.86 hour
Maureen Leerkes	Clerk Part-Time Highway Department	\$11.79 hour

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Royce Pixley	Laborer Rec. & Cemeteries	\$11.26 hour
Scott Winans	Laborer Rec. Temporary On-Call As Needed	\$8.67 hour
Ed Tracy	Laborer Rec. Temporary On-Call As Needed	\$8.85 hour
Ronald King	Rec. Specialist PT Seasonal	\$13.41 hour
Harold Coombs	Laborer Rec. Temporary On-Call As Needed	\$8.85 hour
Gary Plimpton	Laborer Rec. Temporary On-Call As Needed	\$8.67 hour
Daniel Styczynski	Dog Control Officer	\$13,464.00
John Dixon	Assistant Water Superintendent	\$17.16 hour

3. Supervisor's, At Will, Appointments:

Budget Officer	Supervisor Unpaid
Teresa McGuire	Confidential Secretary/Assistant Bookkeeper (FLSA EXEMPT)** Annual Salary (52-Weeks): \$30,409.00
Deputy Supervisor	Councilwoman Gina LeClair Unpaid
Supervisor's Committee Appointments	Attached

4. Town Clerk's, At Will, Appointments:

Deputy Town Clerk and Receiver of Taxes: Leeann McCabe	Annual Salary (52-Weeks):	\$26,479.00
Deputy Town Clerk and Receiver of Taxes: Barbara Porter	Annual Salary (52-Weeks):	\$28,334.00
Deputy Registrar of Vital Statistics: Barbara Porter	(1/2 of Birth & Death Certificate filing Fees paid to Registrar in accordance with NYS Public Health Law-Section 4173(3))	
Sub-Registrar of Vital Statistics: Leeann	(Receive and file Birth and Death Certificates only. No	

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5. Highway Superintendent's Appointments:

Deputy Highway Superintendent: Michael Montgomery (Per CSEA Contract)
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6. Resolution setting non-employee compensation per annum of \$1,000 for Mary Antis as Town Historian.

7. Resolution setting stipend for Planning Board Members at \$40.00 per meeting for each of the six members, \$50.00 per meeting for the Chairperson.

8. Resolution setting stipend for Planning Board Secretary at an amount not to exceed \$65.00 per meeting.

9. Resolution setting stipend for Zoning Board of Appeals Members at \$40.00 per meeting for each of the four members and \$50.00 per meeting for the Chairperson.

10. Resolution setting stipend for Zoning Board of Appeals Secretary at an amount not to exceed \$65.00 per meeting.

11. Resolution setting stipend for Board of Assessment Review Members at an amount not to exceed \$70.00 per meeting.

12. Resolution authorizing the Supervisor to sign the following contracts and make payment in the amounts and terms stated in the contracts.

Civic Center of Moreau, Inc.
Saratoga County Animal Shelter
Saratoga County Youth Advisory Council
Saratoga County Office for the Aging Nutrition Agreement

13. Resolution instructing the Supervisor to extend a loan to the Town Clerk in the sum of \$200.00 for one year for the purpose of making Change and petty cash and the Receiver of Taxes \$250.00 for the purpose of making change.

14. Resolution authorizing the Town Clerk the right to accept bingo and games of chance licenses and amendments and the authority to approve same.

15. Resolution requiring all purchases \$500.00 and over for all departments be made with properly approved purchase orders, and that all purchases that may exceed \$500.00 be competitively priced and not purchased without prior Town Board Approval, except highway purchases relating to **emergency repairs** to equipment may be purchased without prior Town Board approval up to \$1,000.00, subject to being competitively priced.

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16. Resolution designating the Evergreen Bank a division of TD Bank NA of Glens Falls, Glens Falls National Bank and Trust and NBT Bank as depositories for town monies.
17. Resolution designating the Glens Falls Post Star Newspaper and the Chronicle as the official newspaper to be used for all legal advertising.
18. Resolution setting forth the following employee policies (not applicable to elected officials or those employees covered under CSEA contract), and defining “full-time” as any permanent employee working twenty (20) hours per week or more on a regular, continuing basis and “part-time” as any permanent employee working less than twenty (20) hours per week on a regular basis:

**Vacations: Full-time employees will earn vacation leave upon the completion of the employee’s anniversary date of employment following:**

1-5 years of service = 2 weeks vacation
6-10 years of service = 3 weeks vacation
11-19 years of service = 4 weeks vacation
20 + years of service = 5 weeks vacation

**Vacations: Full-time employees hired on or after 1/1/07 will earn vacation leave upon the completion of the employee’s anniversary date of employment following:**

1 – 5 years of service = 2 weeks vacation
6 – 12 years of service = 3 weeks vacation
13 and forward years of service = 4 weeks vacation

Unused accrued vacation time may be carried over annually up to 10 work days not to exceed a maximum of 30 days accrued vacation, but unused vacation time will not be paid in cash. Vacation schedules shall be approved in advance by each department head.

The department head will notify the Town Supervisor of all vacation schedules approved for all employees in their department. All department head’s should request approval of their vacation schedule in advance by the Town Supervisor. Grandfathered Part-Time employees hired prior to January 1, 2005 will be eligible for same vacation schedule with “week” being the same as that employee’s work week.

**Sick Days:** All employees after six months of continuous service shall be entitled to one (1) day of paid sick leave for each month of service commencing from the first day of employment. Grandfathered Part-Time employees hired prior to January 1, 2005 will be eligible for sick leave with “week” being the same as that employee’s work week. Unused

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sick leave may be accumulated but cannot be paid in cash at any time. Any employees calling off sick shall notify their department head. The department head will in turn notify the Town Supervisor. A department head calling off sick shall notify the Town Supervisor.

Employee is out on disability they shall not accumulate additional sick time if they are not receiving town wages.

Employee shall pay the percentage of health insurance co-pay established by Town Board resolution while on disability.

Personal Days: All full-time employees shall be entitled to four (4) personal days per year; grandfathered part-time hired prior to January 1, 2005 shall be entitled to two (2) per year. If an employee fails to use his/her personal days, all unused days shall be added to the employee's accumulated sick leave.

Bereavement Leave: All full-time employees shall be entitled to three (3) days bereavement leave for a death in the immediate family (including nieces and nephews and brother-in-law and sister-in-laws).

Employee Leave Records: All employees will be responsible for maintaining an accurate, on-going, accounting of his/her used and unused leave time on forms provided by the town. These forms shall be submitted (with written approval of department heads) to the Supervisor's Office bi-weekly.

Holidays: All permanent full-time employees shall be granted thirteen (13) paid holidays. Grandfathered Part-time employees hired prior to January 1, 2005 will be eligible for the following Holidays schedule with "holiday" being the same as employee's work day:

New Year's Day	Veteran's Day
President's Day	Memorial Day
Thanksgiving Day	Day after Thanksgiving
Fourth of July	Christmas Day
Labor Day	Floater
Columbus Day	Good Friday
Martin Luther King Day	

If a holiday falls on a Saturday, the day of observance shall be the previous Friday. If a holiday falls on a Sunday, the day of observance shall be the following Monday. Unused holidays cannot be carried over to next year.



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Employee Benefits: All full-time, year-round, employees (see definition) and their eligible dependents will be entitled to receive the following benefits:

- NYS Employees' Retirement Plan (unused sick leave may be converted as additional service credit upon retirement).
- NYS Disability Insurance.
- Saratoga County Self-Insurance Plan (Workman's Compensation).

Insurance Benefits:

All full-time, year-round, employees (see definition) and their eligible dependents will be entitled to receive medical, prescription, optical and dental insurance benefits pursuant to programs approved by the Town Board and continue to pay the same percentage they are currently paying. The health insurance benefits listed above are not applicable to those receiving the insurance buy-out. Those covered under the CSEA Contract will be covered as in their contract.

The above insurance benefits will also be extended to Town Supervisor, Town Clerk and Highway Superintendent and grandfathered part-time elected officials. Unless the Town Board designates a probationary "waiting period" at the time of hire, these benefits will become effective within a thirty (30) day period after the day of employment.

Health insurance benefits coverage will be extended to surviving spouses and dependents, who are covered by town health insurance, through to the end of the month following the date of death of current or retired town employees.

19. Resolution authorizing the reimbursement to Town Officials and Employees who use their own Vehicles for Town Business and setting that rate at the rate set by the Internal Revenue Service and also requires that all elected and appointed officials gain Town Board approval prior to attending a conference or seminar, if expenses for same are to be a town charge.
20. Resolution designating the Supervisor as the representative from the Town to attend the Annual Business Session of the Association of Towns of the State of New York, to be held in New York City, on February 19-22, 2012 and to cast the vote of the aforesaid Town, pursuant to Sect. 66 of Article III of the Constitution and By-Laws of said Association and in the absence of the Supervisor, the Deputy Supervisor is designated to cast the vote of said Town and in the absence of the Deputy Supervisor any member of the Town Board may cast the vote.
21. Resolution designating Adirondack Trust for the term of our current policy as the insurance broker of record for commercial package policy and umbrella, including general liability, public official's liability, auto, fire, inland marine and Town Officers and Employees Bonds currently in effect.
22. Resolution authorizing the Town Clerk to collect all water and sewer rents and receive all applications and fees for taps in Water District I, II, III, IV, V, VI and Sewer District I.
23. Resolution authorizing and accepting as the official undertaking the following bonds for Town Officers and Employees:

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Supervisor	\$140,000
Deputy Supervisor	\$140,000
Town Clerk/Tax Collector	\$140,000
Deputy Town Clerk/Tax Collector	\$140,000
Bookkeeper	\$140,000
Senior Transfer Station Clerk	\$140,000
(2) FT Court Clerks each	\$140,000

All other elected and appointed officials/town employees will be bonded for \$90,000.

24. Resolution designating the regular monthly meetings of the Town Board be set for second and fourth Tuesdays of each month at 7:00 p.m. and Month-End Meetings will be held at 6:30 p.m. on the fourth Tuesday of each month before the regular meeting of the Town Board unless otherwise designated by Town Board resolution.
25. Resolution establishing the policy that, minutes of all Town Board Meetings be completed and made available for review by the Town Board within two weeks following the meeting and further establishing that all minutes from all regular and special meetings be subject to approval at the following Town Board Meeting and all audios of Town Board Meetings be made available to the public via the Town's website within three days of the meetings.
26. Resolution requiring all department heads submit a monthly report to the Town Board three days prior to its regular monthly meeting outlining pertinent department activities, data and problems the Town Board should be made aware.
27. Resolution designating the Town Clerk as the official responsible for notifying the media of regular and special Town Board Meetings in compliance with the New York State Open Meetings Law.
28. Resolution authorizing diesel, oil, and gasoline for the highway department be purchased at State Bid Price or below.
29. Resolution authorizing heating oil for court building be purchased at State Bid Price or below.
30. Resolution authorizing South Glens Falls Fire Department, Civic Center of Moreau, Inc., South Glens Falls Central School, Corinth Headstart, Saratoga EOC Headstart, Saratoga County Public Health Nurses, Recreation, Building Department, Sewer Department and Water Departments to purchase diesel & gasoline from the Town of Moreau Highway Department and be invoiced for same.
31. Resolution authorizing the Highway Superintendent to hire temporary employees to help with snow and other operations as needed at \$10.00 per hour.
32. Resolution authorizing the Highway Superintendent to negotiate with the Superintendent of Highways of any municipality within the County of Saratoga, Warren or Washington to provide for the reciprocal use of town owned highway machinery, tools or equipment, upon such terms and conditions as agreed upon by the parties, including the Town Board of the Town of

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- 33. Resolution authorizing the Highway Superintendent to attend the New York State Transportation and Federal Surplus Auctions and be authorized to purchase items for the highway department, pending approval of the Town Board for all items purchased costing \$3,000.00 or more.
- 34. Resolution authorizing the expenditure of town highway funds in the amount of \$831,055.76 for General repair and improvement of 84.1 miles of town highways, sluices, culverts and bridges having a span less than five feet and boardwalks or the renewals thereof and permanent improvement of town roads. No moneys set aside for such improvements shall be expended, nor shall any work be undertaken on such improvements, until the Highway Superintendent and Town Board approves the expenditures, specifications and estimates for such construction.
- 35. Resolution authorizing Supervisor to pay postage to refill postage meter, utility bills, state retirement, leases, Board approved cash advances and payments due on contracts, prior to audit.
- 36. Resolution authorizing the hiring of the following:

Special counsel for the town:	Lewis & Greer (utility matters)	\$170.00 per hour plus disbursements and necessary expenses.
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- 37. Resolution authorizing the engaging of the services of the following engineering and consulting firms as follows and subject to the engineers for the Town having filed a current ethics disclosure statement:

Burley & Guminiak Engineers (Set by Town approved rate schedule)
Wade Sherman/JR Pettis Computer Consultant/Technician(PS Technical Services) @ \$80.00 per hour
Environmental Design Partnership, LLP (Per the 2011 rate schedule)
C. T. Male Associates
Garry Robinson, P.E. (Per the 2011 rate schedule)

- 38. Resolution authorizing Town Officers/Employees who collect town fees or other payments to Impose a \$20.00 service charge on all returned checks as per General Municipal Law Section 85.
- 39. Resolution appointing G. Peter Jensen, Chairman of the Planning Board.
- 40. Resolution appointing Gerhard Endal, Chairman of the Zoning Board.

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41. Resolution conferring the benefits of Section 18 of the Public Officer's Law upon the Town's employees, as that term is defined in Section 18(1) (b) of the Public Officer's Law, and to be held liable for the costs incurred under Section 18 of the Public Officer's Law.
42. Resolution requiring the following to file an Oath of Office prior to the commencement of their new term each year:

All Deputies
Building Inspector/Code Enforcement Officer
Assistant Building Inspector/Code Enforcement Officer
Special Police Officer
Planning and Zoning Board Members whose terms expired 12/31/10
Court Officer
Dog Control Officer

43. Resolution to pay employees who serve on active jury duty their normal wages with the understanding that if they only have to serve on jury duty for a portion of their work day that they will return to work and also that they provide proof of service.
44. Resolution authorizing payment pre-audit of the water capacity charge to the Town of Queensbury.
45. Resolution authorizing the Saratoga County Animal Shelter to issue dog licenses on behalf of the Town of Moreau prior to the release of any impounded dog to a Town of Moreau resident pursuant to Article 7 of the NYS Agriculture & Markets Law.

\*\* FAIR LABORS STANDARDS ACT.

**MOREAU TOWN BOARD  
2012 COMMITTEE APPOINTMENTS**

Buildings and Grounds	Councilwoman LeClair Councilman Prendergast
Cable TV	Councilman Kusnierz Councilwoman LeClair
Cemetery	Councilman Prendergast Councilman Kusnierz
Highway Department	Councilman Vittengl Councilwoman LeClair
Insurance	Councilman Kusnierz Councilman Prendergast
Mosquito Control	Councilman Prendergast Councilman Kusnierz
Personnel & Employee Benefits	Councilwoman LeClair Councilman Prendergast
Recreation	Councilman Kusnierz Councilman Vittengl
Transfer Station/Landfill	Councilman Vittengl Councilwoman LeClair
Water 1, 2, 3, 4, 5, 6 & Sewer 1	Councilman Prendergast Councilman Vittengl

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Crandall Library Liaison	Councilman Kusnierz
Fire Company Liaison	Councilwoman LeClair
Moreau Community Center Liaison	Councilwoman LeClair Councilman Kusnierz
Local Waterfront Revitalization	Councilwoman LeClair
Industrial Park	Councilman Vittengl Councilwoman LeClair
Zoning Liaison	Councilman Vittengl Councilman Prendergast

The highway superintendent submitted a request to purchase gasoline and diesel fuel. Gas and diesel fuel was not delivered last week as normal and he does not have enough to get his vehicles through a storm. He submitted the following quotes:

Gasoline          G. A. Bove                                  State Contract #PC64747                  \$10,000.00  
Account DB5142.460 Balance as of 1/1/12 \$90,000.00

Diesel Fuel        Global Montello Group                  State Contract #PC65528                  \$20,000.00  
Account DB5142.460 Balance as of 1/1/12 \$90,000.00

Councilman Kusnierz asked Paul Joseph how long the gas and diesel fuel would last.

Paul Joseph replied that he normally gets 5,000 to 6,000 gallons per delivery and deliveries are normally every week. It depends on the usage.

A motion was made by Councilwoman LeClair and seconded by Councilman Vittengl authorizing the purchase of gasoline from G. A. Bove in the amount of \$10,000.00 under State Contract #PC64747 out of account DB5142.460 and diesel fuel from Global Montello Group in the amount of \$20,000.00 under State Contract #PC65528 out of account DB5142.460.

Roll call vote resulted as follows:

Councilman Kusnierz	Yes
Councilman Vittengl	Yes
Councilwoman LeClair	Yes
Councilman Prendergast	Absent
Supervisor Jenkins	Yes

The recreation director submitted a request to hire Orin Thompson as an Assistant Wrestling Coach at \$8.25 per hour to replace John Chowske who was hired at a previous meeting and who has taken another job and unable to be an assistant wrestling coach. No pre-employment physical is needed.

A motion was made by Councilwoman LeClair and seconded by Councilman Kusnierz authorizing the hiring of Orin Thompson as Assistant Wrestling Coach at \$8.25 per hour with no pre-employment physical required.

Roll call vote resulted as follows:

Councilman Vittengl	Yes
Councilman Prendergast	Absent
Councilwoman LeClair	Yes
Councilman Kusnierz	Yes
Supervisor Jenkins	Yes

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Supervisor Jenkins mentioned that a swearing in ceremony of newly elected and re-elected Town Officials was held on January 1<sup>st</sup> in the Moreau Town Office Building. He welcomed Bob Vittengl to the Town Board.

A motion was made by Councilwoman LeClair and seconded by Councilman Kusnierz to adjourn the meeting at 7:30 p.m.

Roll call vote resulted as follows:

Councilwoman LeClair	Yes
Councilman Kusnierz	Yes
Councilman Vittengl	Yes
Councilman Prendergast	Absent
Supervisor Jenkins	Yes

Meeting adjourned.

Respectfully submitted,

Jeanne Fleury  
Town Clerk